

**Minutes of Board Meeting for
North West Mull Community Woodland Company Ltd
Meeting held at Dervaig Church Hall at 7.30pm on Monday 26th July 2010**

Present: Colin Morrison, John Morrison, Pete Pinnington, Ailsa Morgan, Alec Duncan, Chris Baker and Catriona Duncan.

In attendance: Belinda Hale (Administrator).

1. CM **welcomed** everyone to the Meeting.

2. There were **apologies** from Ian Hepburn (Development Manager) and Ann Evans (Company Secretary).

3. The **Minutes** of the Board Meeting held on 21st June 2010 were signed by CM as a true record of the proceedings.

4. **Matters Arising.** Johnny Bell has picked up that the Company Memorandum and Articles of Association no longer comply with new legislation. HIE have produced a standardised format which the Company is advised to adopt by calling an EGM. 75% of the attendees must vote in favour. There will be no legal charges for the change as our solicitors should have alerted us to the anomaly sooner. It is important that we move forward with this for the convenience of future activities. **Action AE** to formally call the EGM

Wood Fuel. JM has met Jake Willis about the possibility of negotiating a contract to mechanically cut and split some firewood. It appears it would be economic so negotiations will continue. JM has also been in contact with existing firewood customers and is satisfied that new orders are coming in. **Action JM.**

Matthew Reade has willingly agreed to be co-opted as a **Director** with immediate effect and is happy to stand for election to the Board at the next AGM. Proposed JM. Seconded CM. **Action BH** to notify and sort out paperwork. The Community Council will raise the matter of a replacement for Tony Proud at their next Board Meeting and notify us of the outcome.

CM and JM have checked the footpaths and the paperwork and action points are in progress.

5. One **item** not on the **Agenda** was **declared**, suggestions for new Directors either for co-option immediately or consideration for election at the AGM.

6. JM presented his **Finance Report** which had been previously circulated. An email had been received from Claire Hannah suggesting that as the new Big Lottery part of our grant claim is paid quarterly that we should consider claiming the remaining 25% quarterly as well. **Action JM/IAH** to discuss and reply.

7. IAH had circulated his **Development Manager's Report** prior to the Meeting.

8. There were no **Sub Committee Reports**.

9. **Fundraising.** A pitch has been booked at Salen Show. Matthew Reade has suggested that the Woodmizer is sited in the main show field near displays of products made from the processed wood. Other displays should include Information Boards and a push for new members and participants in next year's 100 Club draws. **Action JM/BH** to liaise re volunteers.

The next 100 Club draw is scheduled for 13th August **Action JM**.

NWMCWC are providing the teas at the Dervaig Producers Market on Sunday 1st August. Volunteers to bake, set up and serve were requested.

10. Forest Crofts. A policy had been agreed at a meeting between IAH and members of FCS and CLU. IAH requested that the Board approve the policy (attached) prior to the scheduled meeting with prospective crofters later this week. There was a query about point 1.e.iii in the draft which JM is to query with IAH. If it is not a legal requirement the Board would prefer it to be removed. With this proviso, the Board agreed to the Draft Policy, proposed by CB, seconded CM.

11. Correspondence. Argyll and Bute have circulated a flyer for training in preparation for the new disclosure scheme relating to the Protection of Vulnerable Groups. CB volunteered to attend on 19th August and report back to the Board about any action needed. **Action BH** to book.

12. Any Other Business. Suggestions for possible Directors were put forward and CM is to approach them to find out if any of them would consider either co-option onto the Board, or if eligible be prepared to stand for election at the next AGM. **Action CM**.

JM alerted the Board that the Forest School fire pit had been misused and damaged. It was agreed that a notice should be put up stating that the fire pit belongs to the Forest School and that no unauthorised people may use it. It is hoped that this will raise awareness of the School and protect the Company if an unauthorised fire causes harm **Action JM**.

13. The **next Board Meeting** will be held on Monday 23rd August 2010 at 7.30pm in Dervaig Church Hall.

The Meeting closed at 9.35pm.